

2012 Qualified Transit & Parking Account Enrollment, Change, and Termination Form

Company Name	Employee (Last Name, First, Middle Initial)	SSN
Address		Daytime Phone
Indicate the month and year that the information below is effective:		
Month _____ Year _____		

Transportation Plan (pre-tax)

For 2012, the monthly salary reduction may not exceed a combined \$125 for Mass Transit & Van Pool or \$240 for Qualified Parking. Salary reduction amounts elected for this benefit can be changed each month, prospectively, given a minimum of 7 (seven) working days notice prior to the beginning of the month. Elections cannot be made or changed retroactively. This Benefit is only for employees and does not extend to their dependents.

- Mass Transit & Van Pool Option:** This is the Pre-Tax self-funded account for Transit Passes & Van Pooling expenses up to \$125.00 per **month**.

I elect to participate for the indicated amount each month: \$ _____

- Qualified Parking Option:** This is the Pre-Tax self-funded account for work related Parking expenses up to \$240.00 per **month**.

I elect to participate for the indicated amount each month: \$ _____

- Terminate Participation:** Please cease my participation in the plan. I understand that HRnovations, Inc. must receive this form no later than 7 (seven) working days prior to the end of the month for the termination to be effective the first day of the following month.

Employee's Statement

I understand that I am making a binding election for one full month and that this election shall carry forward each month until the earlier of the time I change my election for a forthcoming month, or the end of the Plan Year. I authorize HRnovations, Inc. to deduct the amounts indicated above on a pre-tax basis from my paycheck(s). As this plan is IRS regulated, please be advised that any monies remaining in the account at plan year-end, December 31, 2012 will be forfeited.

PLEASE RETURN FORM TO:
HRnovations
FAX: (425) 451-3055
E-mail: Forms@hrnovations.com

Employee Signature

Date